



**Peachland Seniors' Support Society**

**4445 – 6<sup>th</sup> Street**

**Peachland, BC V0H 1X6**

**Phone: 778-479-9669**

Email to: [psss.manager@outlook.com](mailto:psss.manager@outlook.com)

## **Residential Tenancy Application**

It is important that you complete all the sections of the application form. The information requested here will help us to assist you and will be treated with strict confidence.

This form is not, nor does it form any part of, a tenancy agreement. The Residential Tenancies Act of British Columbia governs the rights and obligations of tenants and landlord.

The residential property is designated for seniors 55+ and persons with disabilities; therefore, by applying the applicant agrees that all tenants and occupants must be aged 55 years or older.

Information supplied on this form is strictly confidential. Landlords/agents may use it to perform a rental history check but cannot provide it to any third party unless they have written approval from the applicant.

### **Information for applicants**

Each prospective tenant (except where Joint Tenancy is declared i.e. couples) must complete a *Residential Tenancy Application* form.

### **NOTE: Please submit to the email or address at the top of this application form**

Name (A): \_\_\_\_\_ Phone: \_\_\_\_\_  
Date of Birth (A) \_\_\_\_\_ (primary) (alternate)

Name (B): \_\_\_\_\_ Phone: \_\_\_\_\_  
Date of Birth (B) \_\_\_\_\_ (primary) (alternate)

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

**Accommodation Required**

One Bedroom  Two Bedroom  Accessible

Do you have any household pets? Yes  No  If so, type of pet: \_\_\_\_\_

Definition of pets allowed

- One domestic cat, or
- One dog, except a vicious or dangerous dog, and the dog must:
  - I. Have a shoulder height of no more than 12 inches
  - II. Have a weight of no more than 30 lbs
- A Service Dog as defined under the Guide Animal Act. In the case of tenants with disabilities residing at the premises, the tenant must provide a provincially recognised Certificate for the service dog.

**Household Information**

Please list yourself on the first line and then those who will live with you

Full Names (last name first)	Relationship to Applicant
	Primary Applicant

**Residency History**

Please list your addresses for the past **3 years**. Use a separate sheet if required.

Address	From (Date)	To (Date)	Landlord's Name	Landlord's Phone Number
		Present		

**References**

Please give at least two (2) references, such as current employer, previous landlord, social worker, etc., including their contact information. Note: at least one (1) personal reference must be a non-family or friend.

Name	Relationship	Phone #	Email Address

**Current Accommodation**

Do you rent or are you the owner? \_\_\_\_\_ Monthly payment \$ \_\_\_\_\_

Reason for moving from current accommodation?

## Declaration of Income & Assets

Each adult (55+) in the household needs to declare their income. To ensure attainable rental accommodations are serving low to moderate income households, prospective tenants must provide confirmation of their current gross household income and assets.

### Income

List Gross Monthly Income (BEFORE DEDUCTIONS) for all members of your household from all income sources.

**#1 Household Member:** - Previous Year Revenue Canada Notice of Tax Assessment Line 150...\$ \_\_\_\_\_  
 - Current gross monthly income (prior to taxes and deductions) ..... \$ \_\_\_\_\_

**\*Income Source (check all that apply):**

Employment  E.I.  BC Benefits  Pensions  Other  (Specify) \_\_\_\_\_

**#2 Household Member:** - Previous Year Revenue Canada Notice of Tax Assessment Line 150...\$ \_\_\_\_\_  
 - Current gross monthly income (prior to taxes and deductions) ..... \$ \_\_\_\_\_

**\*Income Source (check all that apply):**

Employment  E.I.  BC Benefits  Pensions  Other  (Specify) \_\_\_\_\_

Full Name	Income Source Current Employer, EI, Pensions etc.	Current Gross Monthly Income
		\$
		\$
		\$
		\$
	<b>Total Household Gross Monthly Income A</b>	\$
	<b>Current Value of Assets</b>	
	Stocks, Bonds, Term Deposits	
	Cash/Bank Balance	
	Real Estate Holdings	
	Other (specify)	
	<b>Total Value of Assets</b>	
	Less Exemption	- \$10,000
	Net Value of Assets	
	1 % of Net Assets Divided by 12 B	
	<b>Total Monthly Income A + B</b>	

Before sending in your Application for Accommodation, check that you have:

- Completed your application in full
- Provided at least two (2) references
- Provided three (3) years' residency history including landlord names and phone numbers
- Signed the application in the space below

**WE WILL NOT CONSIDER YOUR APPLICATION WITHOUT ALL OF THE REQUIRED INFORMATION COMPLETED.**

## Declaration

*Please read and sign this statement if you consent to the following:*

- I/We hereby authorize agencies or individuals to provide information they have to the Society relative to the assessment of the application for tenancy. Pursuant to the Freedom of Information and Protection of Privacy Act, the Society can make any inquiries that are necessary to verify information given in this application for affordable housing.
- I/We certify that the information on this form is true, correct and complete in every respect to the best of my/our knowledge and can be verified by the Society including obtaining personal reports on me/us from one or more agencies or individuals. I understand a credit check may be done by the Society when an applicant is not able to provide satisfactory references and income verification.
- I/We understand this application does not constitute an agreement on the part of the Society to provide me/us with rental accommodation.
- It is my/our responsibility to advise the Society of any changes to the information given in this application and to provide relevant supporting materials required or requested and that it is my/our responsibility to contact the Society every 12 months from the date of this application to maintain an active file.
- I/We understand the Society will de-activate this application 12 months after my/our last contact with the Society.
- I/We confirm that I have a bank account and am prepared to enter into a Payer's Pre-Authorized Debit Agreement to have my rent and any other payments paid directly.
- I/We understand that I/WE will be required to supply complete income documentation to the Society in order to confirm MY/OUR eligibility for the rental housing. The required documentation will include all sources of income, assets and the three (3) most current months of all bank statements.

By signing this form, I/We declare that all the information given in this application is true, correct and complete AND I/We acknowledge that I/We have read, understood Section 5 above and agree to the authorizations and consents that I/We have granted in this application.

Signed **X** \_\_\_\_\_ Signed **X** \_\_\_\_\_ Date: \_\_\_\_\_

Prior to signing a tenancy agreement, all tenants must provide identification, proof of income and verification of assets as part of our screening process to determine suitability for affordable rental housing.